



ALL GLOBAL PERSPECTIVES STUDENTS

- + ONLY TWO ASSIGNMENTS CAN BE TURNED IN PER DAY
- + ASSIGNMENTS ARE NOT RECORDED IN THE GRADE BOOK TILL ALL ASSIGNMENTS ARE COLLECTED WITH THE CHECKLIST
- + ALL ASSIGNMENTS MAY BE RESUBMITTED FOR A REGRADE BUT THEY COUNT AS ONE ASSIGNMENT

✚ CHECKOUT THE EXTRA CREDIT ASSIGNMENTS ON EACH UNIT/ THEY COUNT AS AN ASSIGNMENT

✚ PAPERS THAT ARE NOT COMPLETED FOR THE UNIT GRADE MAY BE SUBMITTED ON THE NEXT UNIT FOR 75% CREDIT

✚ COPYING SOMEONE ELSE'S WORK IS CHEATING AND WILL RESULT IN A ZERO (YES, I READ THE PAPERS)

✚ YOU RECEIVE 3 PTS. OF EXTRA CREDIT FOR ALL WORD PROCESSED PAPERS

✚ USE THE DROP BOX

- ✚ ALL INTERNET AND OTHER SOURCES MUST BE CITED CORRECTLY
- ✚ BE AWARE OF WHERE YOU ARE IN THE UNIT AND BUDGET YOUR TIME!!!!
- ✚ FOLLOW THE COMPUTER RULES OR THE PRIVILEGE WILL BE SUSPENDED
- ✚ ASK FOR HELP, THAT IS WHY I AM HERE??????????

